

NCHU Guidelines for the Interaction Between Thesis Advising Professors and Graduate Students

- Article 1 The purpose of these guidelines is to regulate the interaction between thesis advising professors and their graduate students.
- Article 2 Graduate students must select a thesis advisement professor before the given deadline and obtain an agreement form from the thesis advisement professor. The agreement form must be registered by the department and signed by the chair of the department for approval. After all of these criteria are met the agreement form must be sent to the Admissions Office to be recorded.
- Article 3 When changing the thesis advising professor, graduate students must fill out an application for changing the thesis advising professor, have the form signed by both the old and new thesis advising professors, and then have the chair of the department also sign it.
- Article 4 When the thesis advisement professor actively wants to end advice thesis writing, he/she must notify the department, in writing. According to Article 5 of these guidelines, the department must then inform the graduate student to find another thesis advising professor. The student also has the right to know the reason why the advisement has ended, and to ask the department to investigate the reason why their professor has ended their thesis advisement.
- Article 5 If the advisor becomes unable to advise the student due to illness, resignation, retirement, being abroad, or other reasons, his/her graduate student must fill a notice of changing thesis advisement professor, signed by the chair of the department, and sent to the Admission Office to be recorded.
- Article 6 If a graduate student has more than two thesis advising professors, Article 2 to Article 5 of the above guidelines are applied to all of the thesis advising professors of that graduate student.
- Article 7 If any graduate student has not followed these guidelines for changing their thesis advisement professors, their degree examination results will not be recognized for record.
- Article 8 These guidelines have been implemented after being passed at the Academic Affairs Meeting, and the same applies in the case of any amendments.