

**A COOPERATIVE EDUCATION PROGRAM AGREEMENT  
BETWEEN  
THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS, USA  
AND  
NATIONAL CHUNG HSING UNIVERSITY  
IN  
TAIWAN**

**PARTIES**

This Cooperative Education Program Agreement (“Agreement”) is between

The Board of Trustees of the University of Illinois, a body corporate and politic of the State of Illinois, with principal offices at Urbana, Illinois, U.S.A., acting on behalf of its Grainger College of Engineering, at the University of Illinois at Urbana-Champaign, hereinafter (“Illinois”).

and

NATIONAL CHUNG HSING UNIVERSIT, in Taiwan, (“NCHU”).

Illinois and NCHU may be referred to collectively as “the Institutions,” or individually as “Institution.”

**Article 1: Purpose**

The purpose of this Agreement is to establish a cooperative bachelor/master degree program (“Program”) between the two Institutions and to stipulate the terms for the administration of the Program.

**Article 2: Program Description**

- 2.1. The Institutions will establish the Program whereby qualified students (“Students”) may earn a specified bachelor’s degree from NCHU and a specified non-thesis master’s degree from Illinois by completing three years of coursework at NCHU and two years of coursework at Illinois. Institutions shall appoint attribute(s) or designated Program code(s) for tracking Students.
- 2.2. At NCHU, Students will be limited to enrollment in existing bachelor’s degree programs in Engineering.
- 2.3. At Illinois, Students will be limited to enrollment in existing master’s degree programs offered by Engineering.

- 2.4. Students accepted by and enrolled at NCHU as undergraduates will complete six of the eight-semester Bachelor of Science in Engineering program at NCHU. NCHU will permit the Students to complete at Illinois their final two semesters of study toward the Engineering Bachelor of Science degree. Students accepted into the master's degree program at Illinois will spend their second year obtaining a Master of Science degree from Illinois. Credits earned for courses successfully completed at Illinois will be applied toward the Students' master's degree according to standard policies and practices at Illinois. Credits earned for courses successfully completed at Illinois may be applied toward Students' Engineering Bachelor of Science degree at the discretion of, and according to the policies and standards established by, NCHU. Credit from a single course may not be applied to both degrees.
- 2.5. Each Institution has established its own degree completion requirements. Students must satisfy all degree requirements of the Institution granting the degree in order to successfully complete the Program.
- 2.6. Each Institution has established its own minimum qualifications, application review criteria, and prerequisite requirements for all applicants. Each Institution will apply its existing requirements and criteria in determining the acceptability of applicants to the Program.

### **Article 3: Numbers**

A maximum of three NCHU Students will be admitted to the Program in any one academic year. The actual number of Students admitted to the Program will be contingent upon the number of qualified applicants, number of spaces available in the specified undergraduate or graduate programs at either Institution, and other considerations on a case-by-case basis.

### **Article 4: Nomination of Students and Enrollment**

- 4.1. NCHU will screen students during their second year of undergraduate education for potential participation in the Program and will recommend these candidates to Illinois.
- 4.2. All potential candidates for participation in the Program must:
  - 4.2.1. Complete three academic years of study toward their degree requirements for a Bachelor of Science in Engineering by the time of their enrollment at Illinois.
  - 4.2.2. Submit an official score report from GRE to Grainger College of Engineering, as part of the standard requirements for application to a master's degree program offered by that unit. NCHU Students may take the Graduate Record Exam ("GRE") during their first semester of study at Illinois.

- 4.2.3. Satisfy the minimum English language proficiency requirements for acceptance into graduate programs at Illinois. This minimum proficiency may be demonstrated by providing official score reports from a Test of English as a Foreign Language ("TOEFL") or from an International English Language Testing System ("IELTS") examination taken within the two years immediately preceding the date of application.
- 4.2.4. English Proficiency requirements are listed on the Illinois Graduate College website at <http://www.grad.illinois.edu/admissions/instructions/04c>.
- 4.3. Students may apply for acceptance into the relevant Illinois master's degree program during their third year of study at NCHU. Applicants selected for admission into the Program will be admitted conditionally as graduate students in the relevant master's degree program offered by the Grainger College of Engineering at Illinois, pending the completion of their Bachelor of Science degree at NCHU and satisfactory academic performance at Illinois subject to the same standards used for all graduate students.
- 4.4. Students who successfully complete the Program may apply for admittance to a Ph.D. program at either Illinois or NCHU and will be subject to the same application procedures, admission requirements, and review criterion as all other applicants to the selected Program at each Institution.

#### **Article 5: Responsibilities of Illinois**

- 5.1. Illinois will provide NCHU with the information and materials necessary to advertise and promote the Program among its undergraduate student population.
- 5.2. Students shall register for courses via the Self-Service portal.
- 5.3. Illinois will accept applicants from NCHU and will enroll them as full-time, degree-seeking graduate Students in regular Master of Science degree programs in Engineering, provided they meet the normal standards and criteria for admission to the Programs.
- 5.4. Illinois will accept applications from NCHU undergraduate students for enrollment in the specified Master of Science degree programs at Illinois, prior to completion of their Bachelor of Science degree program at NCHU, with the understanding that the Students will enroll at Illinois in their first two semesters of graduate study concurrently with the completion of their last two semesters of undergraduate study at Illinois. NCHU undergraduate students participating in the Program will not be eligible to receive the Master of Science degree at Illinois unless and until they have been awarded a Bachelor of Science degree by NCHU and completed the additional requirements of the Master of Science degree at Illinois.

- 5.5. Student shall request in writing an official transcript for each semester of their study at Illinois to send back to their home Institution. NCHU will assign credit toward each NCHU Bachelor of Science degree program in accordance with its standard own policies and procedures. NCHU will provide Illinois with an official transcript for all Students in a timely manner and will share with Illinois the Students' records for the purpose of academic evaluation upon written request of Students. NCHU Students who do not successfully complete the Bachelor of Science degree during their first year of study at Illinois, or who do not satisfy requirements for admission to the Illinois graduate program, will not be eligible to continue studies at Illinois.

#### **Article 6: Responsibilities of NCHU**

- 6.1. NCHU will advertise and promote the Program among its students and will encourage and facilitate applications to the Program by outstanding students.
- 6.2. NCHU will provide Illinois with a roster of applicants to the Program by January 15th of the year of intended enrollment.
- 6.3. NCHU will award a Bachelor of Science degree to Students upon successful completion of their first two semesters of coursework at Illinois, provided that Students have satisfied all other academic requirements and financial obligations established by NCHU for completion of the degree.

#### **Article 7: Finances and Services**

- 7.1. Students will be required to register as full-time, degree-seeking students at the Institution at which they are matriculating in any given semester and will be subject to the standard tuition and fees as assessed by that Institution. At Illinois, NCHU Students will be responsible to pay full, non-resident tuition and fees, as assessed to all other international enrollees.
- 7.2. Neither Illinois nor NCHU will be responsible for the following costs incurred by Students:
  - 7.2.1. transportation to and from Illinois;
  - 7.2.2. room and board expenses;
  - 7.2.3. textbooks, clothing, and personal expenses;
  - 7.2.4. student service fees, including adequate health insurance coverage, which are typically assessed to all full-time students by the Institution hosting the student in any given semester;
  - 7.2.5. passport and visa costs; and,
  - 7.2.6. all other debts incurred during the course of the Program.

**Article 8: Insurance**

During all times relevant to this Agreement, each Institution shall maintain general liability insurance, whether through a commercial policy or through a program of self-insurance, with minimum limits of \$1 million per occurrence and \$2 million aggregate. Each Institution shall comply with applicable laws governing workers' compensation and mandatory insurance for vehicles. Upon request and within seven days each Institution shall provide to the other a Certificate of Insurance evidencing the coverage and limits required. Each student must maintain travel and health insurance coverage with minimum limits of \$100,000 per accident or illness, medical evacuation coverage with minimum limits of \$50,000 and repatriation coverage with minimum limits of \$25,000.

**Article 9: Term**

- 9.1. This Agreement shall be effective upon the date of final, executing signature and shall expire on June 30, 2029. Either Institution may terminate the Agreement by providing no less than 60 days' advance written notice to the other, provided that the Agreement shall not terminate until all enrolled Students have had the opportunity to complete their Program.
- 9.2. The final group of NCHU Students accepted into the Program under this Agreement must begin studies at Illinois in the Fall Semester, 2024 (academic year 2024–2025) and will typically complete the Program by the close of the Spring Semester, 2029 (academic year 2028–2029).

**Article 10: General Provisions**

- 10.1. *EUGDPR*. If this exchange program involves students in the European Union, the parties will enter into additional terms, which may be in the form of a separate data protection agreement, as necessary to comply with the EU General Data Protection Regulation ("GDPR") governing the transfer and processing of personal data.
- 10.2. *Use of Names*. Except in promoting the Program among its faculty and students, neither Institution may use the name of the other in any form of advertising or publicity without express written permission. Each Institution must seek permission from the other by submitting the proposed use, well in advance of any deadline, to the liaison officers designated in Article 10.5 below.
- 10.3. *Liability*. The relationship of Illinois and NCHU under this Agreement shall be that of independent contractors, and neither Institution shall be deemed, nor hold itself out as being, a partner or agent of the other Institution. Neither Institution shall be liable for the acts of the other, nor shall they be liable for the acts of Students in this Program.
- 10.4. *Amendments*. No modification to this Agreement will be effective unless confirmed in a written amendment signed by each Institution's authorized signatory.

- 10.5. *Counterparts.* The Institutions may sign this Agreement in counterparts, all of which together constitute the complete Agreement. Duplicated or facsimile signatures shall be originals for all purposes.
- 10.6. *Notices.* To be enforceable, all notices given under this Agreement must be in writing and delivered to the Institution's representative named below by either (a) confirmed electronic transmission; (b) certified mail, return receipt requested; or (c) commercial carrier with delivery receipt. Notices are effective upon receipt by the designated representative. All communications will be sent to the addresses set forth below or to such other address designated by either Institution via written notice to the other:

Illinois: Allison Sutton  
College of Engineering  
University of Illinois at Urbana-Champaign  
Materials Science and Engineering, 208 MSEB  
1304 W. Green Street,  
Urbana, IL 61801  
USA  
Tel: 1-217-244-0910  
email: alsutton@illinois.edu

With a copy to: Purchasing and Contract Management Office  
Office of the Vice Chancellor Administration and  
Operations  
University of Illinois at Urbana-Champaign  
1817 S. Neil St, Suite 212 M/C 602  
Champaign, IL 61820  
Tel: 217-333-3505  
Email: [urbanapurchasing@uillinois.edu](mailto:urbanapurchasing@uillinois.edu)

NCHU: Associate Professor Heng-Jui Liu  
National Chung Hsing University  
Department of Materials Science and  
Engineering  
No. 145 號, Xingda Rd, South District, Taichung  
City, Taiwan 402  
Tel: +886-4-22840500#801  
email: hengjui0109@dragon.nchu.edu.tw

With a copy to: Professor Chia-Lin Chang  
National Chung Hsing University  
Office of International Affairs  
No. 145 號, Xingda Rd, South District, Taichung  
City, Taiwan 402  
Tel: +886-4-22840206#11  
Email: changchialin@email.nchu.edu.tw

- 10.7. *Force Majeure.* An Institution is excused from performing its obligations under this Agreement when conditions beyond its control and unforeseen by the Institutions make its performance commercially impractical, illegal, or impossible. Conditions of excuse include, but are not limited to: natural disasters, strikes, fires, war, terrorism and threats of terrorism, government actions, and acts or omissions of third parties. So long as the conditions continue, the Institution whose performance is affected shall keep the other Institution fully informed about the conditions and the prospects of their ending.
- 10.8. *Compliance with Laws.* Each Institution shall perform its obligations in compliance with all relevant laws governing its performance, including, but not limited to, laws related to proprietary rights, civil rights, and import and export control. Breach of this provision is a material breach of this Agreement.
- 10.9. *Integration.* This Agreement constitutes the Institutions' entire agreement regarding the subject matter.
- 10.10. *Authorized Signatories.* The individuals signing this Agreement on an Institution's behalf represent that they have the requisite authority and intent to bind that Institution to this Agreement.

**THE BOARD OF TRUSTEES  
OF THE UNIVERSITY OF ILLINOIS**

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Paul N. Ellinger  
Comptroller

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Date

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Robert J. Jones  
Chancellor

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Reitumetse Obakeng Mabokela  
Vice Provost for International Affairs  
and Global Strategies

**NATIONAL CHUNG HSING UNIVERSITY**

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Fuh-Sheng Shieu  
President

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2023/05/09  
Date

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Chia-Lin Chang  
Vice President for International Affairs

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2023/05/08  
Date

Approved as to Legal Form by the Office of University Counsel - LP - 07/13/17  
Changes to template require University Counsel and OBFS approval.